

BOARD OF EDUCATION

PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF A REGULAR MEETING

District Annex Board Room

3015 West 163rd Street

Markham, IL 60428

November 18, 2019

A. Call to Order and Pledge of Allegiance (2:20)

President Ms. Sharron Davis called the meeting to order at 7:05p.m. President Davis then led the Board and Audience in the Pledge of Allegiance.

B. Roll Call (2:20)

The following members were present: Ms. Sharron Davis, Ms. Juanita Jordan, Ms. Elaine Walker, Ms. Joyce Dickerson, Mrs. Natalie Myers, Mrs. Kathy Taylor and Ms. Barbara Nettles. Absent: None.

Also present were: Dr. Kimako Patterson, Superintendent, Mrs. Julia Veazey, Assistant Superintendent, Mrs. Carrie Ablin, Director of Student Services, Mrs. Deborah Clayton, Chief School Business Official and Dr. Kenneth Scott, Director of Human Resources.

C. Presentation (3:60 & 8:30)

The Integrated Technology presentation was provided by Kindergarten, 3rd and 5th grade students from Fieldcrest School under the leadership of their teachers; Mrs. Woods-Lenore- Kindergarten, Mrs. Hardy-3rd grade and Mrs. Lewis- 5th grade. The student's collectively presented various ways to Blog by demonstrating how they integrate technology in their classrooms. The 3rd grade students demonstrated how they use Blogs in Science when answering questions and uploading pictures. Next, the Kindergarten students demonstrated how they use the Flipgrid Video Blog App during Reading class. Finally, the 5th grade students performed a step-by-step tutorial to the Board and Administrators (students passed around a device for each member to use). The students then showed the members how to edit and produce their final Blog.

D. Approval of Minutes

Ms. Dickerson moved and it was seconded by Ms. Jordan to approve the minutes of the September 3, 2019 Special Board Meeting with the amendment of Agenda Action Item E; Memorandum of Agreement for the Confidential Accounts Payable Specialists. On roll call the following members voted aye: Ms. Myers, Ms. Dickerson, Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: None.

Motion Carried

Ms. Jordan moved and it was seconded by Ms. Dickerson to approve the minutes of the October 7, 2019 Work Session Meeting. On roll call the following members voted aye: Ms. Dickerson, Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Abstains: Mrs. Taylor and Mrs. Myers. Nays: None. Absent: None.

Motion Carried

Ms. Dickerson moved and it was seconded by Ms. Jordan to approve the minutes of the October 12, 2019 Training Session Meeting. On roll call the following members voted aye: Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Dickerson and Ms. Davis. Abstains: Ms. Jordan and Mrs. Myers. Nays: None. Absent: None.

Motion Carried

Ms. Jordan moved and it was seconded by Ms. Walker to approve the minutes of the October 21, 2019 Regular Business Meeting. On roll call the following members voted aye: Ms. Walker, Ms.

Nettles, Ms. Jordan, Mrs. Myers and Ms. Davis. Abstains: Ms. Dickerson and Mrs. Taylor. Nays: None. Absent: None.

Motion Carried

E. President's Report

Ms. Jordan shared highlights from the NABSE (National Alliance of Black School Educators) Conference recently attended by Board Members and Administrators. After which, Ms. Jordan shared some of the topics and Bills discussed at a recent SCOPE Meeting she attended. Finally, Mrs. Taylor commended Dr. Patterson on a job well done and expressed her appreciation for her job as Superintendent based on what she learned during the NABSE (National Alliance of Black School Educators) Conference she recently attended.

F. Superintendent's Report

Dr. Patterson began by turning the Boards attention to their pictures mounted on the wall. While also presenting Board Appreciation Day cards and memorabilia from the students throughout the District. Dr. Patterson then presented a bouquet of roses to Board Members; Ms. Davis, Ms. Dickerson, Ms. Jordan, Ms. Nettles, Ms. Taylor and Ms. Walker, each for achieving and maintaining Master Board Member status. Dr. Patterson expressed her gratitude for such a hardworking and dedicated Board at the conclusion of her report.

G. Board of Education – Action Items (2:10 & 2:20)

Mrs. Myers moved and it was seconded by Ms. Dickerson to place items G2, G3, G4, G5, G6 and I1 on consent agenda. On roll call the following members voted aye: Ms. Jordan, Mrs. Taylor, Ms. Nettles, Ms. Dickerson, Mrs. Myers, Ms. Walker and Ms. Davis. Nays: None. Absent: None.

Motion Carried

Ms. Dickerson moved and it was seconded by Ms. Jordan to Approve the Consent Agenda. On roll call the following members voted aye: Mrs. Taylor, Mrs. Dickerson, Mrs. Myers, Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: None.

Motion Carried

G1. Approve Tentative Levy

Mrs. Myers moved and it was seconded by Ms. Jordan to Approve the Tentative Levy. On roll call the following members voted aye: Ms. Dickerson, Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan, Mrs. Myers and Ms. Davis. Nays: None. Absent: None.

Motion Carried

G2. Approve Memorandum of Understanding – Country Club Hills Fire Department

Approved on Consent Agenda

G3. Approve Resolution for Disposal of School Property (Truck)

Approved on Consent Agenda

G4. Approve Memorandum of Understanding – IL Action for Children Early Learning Program

Approved on Consent Agenda

G5. Approve Memorandum of Understanding – City of Markham

Approved on Consent Agenda

G6. Approve Memorandum of Understanding – Markham Fire Department

Approved on Consent Agenda

H. Audience Participation (2:30)

N/A

I. Administration – Action Reports (2:20)

I1. Approve Personnel Recommendations

Approved on Consent Agenda

I2. Approve Outside Contracts

N/A

I3. Approve Professional Assignment Request

Mrs. Taylor moved and it was seconded by Ms. Jordan to table item I3. On roll call the following members voted aye: Ms. Walker, Mrs. Taylor, Ms. Dickerson, Mrs. Myers, Ms. Jordan, Ms. Nettles and Ms. Davis. Nays: None. Absent: None.

Motion Carried

Ms. Jordan moved and it was seconded by Mrs. Myers to untable item I3. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Taylor, Mrs. Myers, Ms. Walker and Ms. Davis. Nays: None. Absent: None.

Motion Carried

Ms. Jordan moved and it was seconded by Ms. Dickerson to Approve Professional Assignment Requests with amendments. On roll call the following members voted aye: Ms. Jordan, Mrs. Myers, Ms. Dickerson, Mrs. Taylor, Ms. Walker, Nettles and Ms. Davis. Nays: None. Absent: None.

Motion Carried

I4. Approve Invoices

Mrs. Taylor moved and it was seconded by Ms. Jordan to approve the November 18, 2019 Main Invoices; and the October 25th, October 30th, November 8, 2019 Supplemental Invoices. On roll call the following members voted aye: Mrs. Myers, Ms. Walker, Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Taylor and Ms. Davis. Nays: None. Absent: None.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
11-18-19	Education	\$769,408.96
11-18-19	Operations and Maintenance	\$149,573.27
11-18-19	Debt Service	\$ 5,428.93
11-18-19	Transportation	\$ 77,067.35
		<u>\$1,001,478.51</u>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
11-08-19	Education	\$ 38,029.10
		<u>\$ 38,029.10</u>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-30-19	Education	\$ 61,718.44
10-30-19	Operations and Maintenance	\$ 13,575.00
	Total:	<u>\$ 75,293.44</u>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-25-19	Education	\$ 31,303.00

I5. Approve Payroll and Benefits

Ms. Jordan moved and it was seconded by Ms. Dickerson to approve the October 15th and October 31st, 2019 Payrolls; as well as the October 15th and October 24th, 2019 Benefits. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Taylor, Mrs. Myers and Ms. Davis. Nays: None. Absent: None.

<u>Date</u>	<u>Fund</u>	<u>Motion Carried</u> <u>Amount</u>
10-15-19	Net	\$532,754.26
10-15-19	Liabilities	\$441,299.24
	Total:	\$974,053.50

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-31-19	Education	\$520,944.19
10-31-19	Liabilities	\$432,176.34
	Total:	\$953,120.53

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-24-19	Education	\$219,117.97
10-24-19	Operations and Maintenance	\$
10-24-19	Transportation	\$.00
	Total:	\$219,117.97

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-15-19	Education	\$295,237.01
10-15-19	Operations and Maintenance	\$ 337.59
10-15-19	Transportation	\$.00
	Total:	\$295,574.60

J. Administration – Information Reports (3:50)

1. Business Affairs

Mrs. Clayton informed the Board that the Business Department is currently working on the District's Tax Levy. Next, Mrs. Clayton reported to the Board that in response to the District's Request for Qualifications related to architectural services, 12 firms requested Bid Packets and to date only 3 firms have attended a walk-through. The remainder of her report was as presented.

2. Curriculum Instruction and Technology

Mrs. Veazey began by sharing the Annual School Report Ratings, stating 6 of the District schools are rated commendable; the junior high rated underperforming due to their Special Education subgroup. Following that Mrs. Veazey spoke briefly about Parent Teacher Conferences (participation data to be presented at the December meeting), the recent NCLB (No Child Left Behind) Parent Meeting (topics included Breast Cancer Awareness and Mental Health) as well as informed the Board that the District Writing Samples have begun. The remainder of the report was as presented.

3. Human Resources

Dr. Scott gave a brief Human Resources update as it related to new hires (internal and external), FMLA's and resignations. The Food Service, as well as, the Buildings and Grounds Update was as presented.

4. Student Services

Mrs. Ablin gave a brief Student Services update regarding the Pre-K Program as it related to the ongoing waiting list as well as the upcoming bus evacuation set for November 19th and

20th. Then Mrs. Ablin shared with the Board that the Student Services Department is all set for the Annual Care and Share Program. The remainder of her report was as presented.

K. New Business (2:20)

Dr. Patterson began by sharing with the Board that the District recently received a FOIA Request on the District's Vaping discipline procedures and year to date referrals. Dr. Patterson then shared with the Board that letters will be going out to all District Staff members (email and US Mail) on the subject of Personal Social Media Usage offering recommended guidelines when responding to or commenting on sensitive District related matters. Finally, Dr. Patterson discussed transportation logistics for the upcoming Joint Annual Triple I Conference.

L. Executive Session (2:200)

Ms. Dickerson moved and it was seconded by Mrs. Myers to go into Executive Session. On roll call the following members voted aye: Mrs. Myers, Ms. Dickerson, Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: None.

Motion Carried 8:30p.m.

Ms. Jordan moved and it was seconded by Mrs. Myers to adjourn the Executive Session. On roll call the following members voted aye: Ms. Dickerson, Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan, Mrs. Myers and Ms. Davis. Nays: None. Absent: None.

Motion Carried 8:40p.m.

Ms. Jordan moved and it was seconded by Ms. Walker to approve the minutes of the October 21, 2019 Executive Session Meeting. On roll call the following members voted aye: Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan, Mrs. Myers, Ms. Dickerson and Ms. Davis. Nays: None. Absent: None.

Motion Carried

M. Adjournment (2:200)

Ms. Jordan moved and it was seconded by Ms. Dickerson to adjourn the November 18, 2019 Board Meeting. On verbal vote all members present voted aye. Nays: None. Absent: None.

Motion Carried 8:45p.m.

Submitted by:

Ms. S. Davis, President

Ms. B. Nettles, Secretary